



NATIONAL MUSEUM INSTITUTE
of History of Art, Conservation and Museology
(Deemed to be University)

Information Booklet
Academic Session 2015-16

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1. ABOUT THE INSTITUTE

The ***National Museum Institute of the History of Art, Conservation and Museology*** was formed and registered on January 27, 1989 under the Societies Registration Act, 1860 and was accorded the status of 'Deemed to be University' on April 28, 1989.

Since its inception, the Institute has been one of the leading centres in the country for training and research in the field of art and cultural heritage. The Institute is situated within the premise of the National Museum with an objective that students can have direct exposure to the masterpieces of art and cultural heritage and have easy access to the facilities of the National Museum such as its laboratory, library, storage/reserve collection and technical support sections for a holistic learning. The Institute also collaborates with the institutions like Archaeological Survey of India, National Gallery of Modern Art, National Archives of India, Lalit Kala Akademi etc. in order to have access to cultural property of all kinds, curatorial expertise and teaching staff and facilities of laboratories, libraries, workshops etc. Thus the students have access to a vast repertoire of resources for study in order to help in carrying out original and innovative research.

The Institute continuously endeavours to meet challenges in art and heritage education in the globally changing environment. In order to promote creativity and engagement in higher education, The Institute is committed to introduce best practices in teaching and research through networking and partnerships with universities, museums, laboratories and libraries in India and abroad. The academic departments strives to identify new areas of research and teaching that can also make art and culture an organised industry for employment.

The main objectives of the Institute are:

- To provide for various courses of study, training and research in different branches of history of art, museology, archaeology, primitive art, archival studies and conservation of cultural property and the like;
- To provide and offer facilities for fundamental research in art, museology, conservation of cultural property, archaeology and archival studies and the like;
- To establish norms for the advancement and dissemination of knowledge on the aesthetic and scientific aspects of research on the cultural heritage of humankind;
- To provide and offer facilities for integrated training of teachers, demonstrators and technicians engaged in teaching theoretical and practical courses in primitive, ancient, medieval and modern art, both oriental and occidental, crafts, epigraphy, numismatics, archaeology, theoretical and practical museology, archival studies and conservation of antiquarian remains;



- To collaborate with the National Museum, Archaeological Survey of India, Anthropological Survey of India, National Gallery of Modern Art, National Archives of India and the like, in order to have access to cultural property of all kinds, curatorial expertise and teaching staff and facilities of the laboratories, libraries, workshops, buildings and other facilities;
- To offer its know-how and facilities to universities and other academic institutions in this field;
- To interact on a continuing basis at the national level to improve, standards of teaching of history of art, conservation, museology, archaeology, archival studies and the like; to give academic guidance and provide leadership, as and when required, and to ensure that the resources of the National Museum, Archaeological Survey of India, Anthropological Survey of India, National Gallery of Modern Art, National Archives and other such institutions are also made available to them;
- To publish such works of the Institute as may have contributed substantially to the fields of specialisation;
- To visualise, plan and prepare educational kits and software for audio-visual education in art and culture for all levels of teaching; and
- To do all such other lawful acts and things as may be necessary for or conducive to furthering the objectives of setting up the Institute as a centre of study and research.

Governance: Statutory Bodies of the Institute

- The Society
- The Board of Management
- The Academic Council
- The Finance Committee
- Selection Committee
- Admission Committee
- Examination Committee
- Research Degree Committee
- Board of Studies of various departments
- Other Standing Committees
 - Gender Sensitisation Committee
 - Grievances Redressal Committee
 - Anti-Ragging Committee



2. DEPARTMENTS AND PROGRAMMES OF STUDY

(i) **DEPARTMENT OF HISTORY OF ART**

Our emphasis on innovation and improving cultural education is critical not only in creating better career prospects for our students but also for safeguarding our rich cultural heritage. To achieve this objective, the students and faculty members of the Department are regularly joined by visiting guest speakers including curators, academicians and professionals to give lectures and gallery talks. The Department, in collaboration with premier institutions in India and abroad, periodically organizes international and national seminars, workshops and exhibitions in order to facilitate the development of research areas related to the courses conducted here. The Department has also taken an initiative to bring out a Research Journal especially for its research scholars and post-graduate students in order to create a platform to share their research with a wider gamut of eminent art historians and professionals. In addition, the Department also regularly conducts short-term public courses with the aim of creating awareness about cultural heritage among the masses.

[(i)a] **Programmes of Study**

The Department offers a Post-Graduate degree, M.A. in History of Art, which includes an in-depth study of major art historical landmarks of Indian art, East Asian art, Southeast Asian art and Western Art. For information regarding core and elective courses, M.A dissertation and seminars, refer to Academic Requirements for M.A. in History of Art.

The Department also offers full time Doctoral Research Programme to foster original and conscientious research on unexplored areas with significance to Indian art history. The research scholars are expected to work on topics, which will help broaden the research focus of the Department through original contribution of their research skills. For information regarding Ph.D. course work, seminars and thesis, refer to Academic Requirements for Ph.D. in History of Art.

[(i)b] **Course content of MA Programme in History of Art**

• **Semester I (Foundation Course)**

Introduction to the History of Indian Art (Core course)

The foundation course aims to acquaint students briefly about the major landmarks in Indian art history and traces the significant developments in Indian art and architecture. Selective and significant sites and schools of art and architecture are introduced in this course. The main aim of the course is to familiarize the students about Indian art history from ancient



Indian art up to modern Indian art. The course includes a survey of art and architecture of Indus Valley Civilisation, Mauryan, Sunga-Satvahana, Kushana and Gupta art from the ancient period. Indian temple architecture and Islamic architecture is also studied. An introduction to Indian miniature painting is given through the study of Mughal and Rajasthani School of painting. The course also covers a survey of modern Indian art.

Principles of Conservation (Core course)

It is a foundation course and aims to familiarise students with various aspects of conservation e.g. history and development of conservation, definitions and terminologies, context in conservation, professional ethics, materials and classification of cultural property, internal and external factors causing deterioration and preventive conservation, emphasising on environmental monitoring and management, care in handling, transporting and storing cultural property.

Principles of Museology (Core course)

The foundation course aims to acquaint students briefly with the fundamentals of the role and function of the 'museum' from its historical beginnings to the present, as well as examining the philosophy of museums and their multiform character and purpose. Familiarizing the students with the meaning and features of Museums, Museology and Museography, the course also deals with the new emerging trends in Museology, Eco-Museums, Tangible and Intangible Heritage.

Research Methodology (Core course)

This course considers the different ways in which research techniques become instrumental in the understanding of social phenomena. The goal of this course is to acquaint and engage students of History of Art, Conservation, and Museology in discussing the links between theory, methods, and techniques. This is also to emphasize the fact that research is a continuous activity and techniques are not be merely to be used as technical devices of data collection. Their importance lies in contextualizing them in theoretical and methodological grounds in relation to a given situation. Along with teaching and methodological reviews of selected research trends, the students are allotted specific areas of fieldwork. They are encouraged to choose a research problem, prepare a research design, conduct a short fieldwork and write a report.

• Semester II

Early Indian Art (Core course)

The course begins with an in-depth study of the art and architecture of the Indus Valley Civilization. It focuses on Mauryan art (court art and folk art), the art of Bharhut, Sanchi,



Amaravati and Nagarjunkonda. It includes the study of the rock-cut caves of western India: Bhaja, Bedsa, Karle. It deals with the two schools of art of the Kushana period, namely, Gandhara and Mathura. The course covers the salient features of Gupta architecture and sculpture (stone & terracotta).

Greco-Roman Art (Elective course)

The course begins with Bronze Age Greek Art: The frescoes from Crete, Mycenae and Thera and the palaces of Mycenae and Crete. The course deals with ancient Greek pottery: Proto Geometric, black figure painting, red figure painting etc. The evolution and relevance of Greek theatre is also studied. It goes on to discuss sculpture: Hellenic, Hellenistic and Kouros and Kore of the Archaic period. The course takes into account the three orders of temples: Doric, Ionic and Corinthian and major temples like the Parthenon, Zeus temple of Olympia and many more. The course includes Imperial Roman monuments and religious architecture, portraits in sculpture, Roman painting and mosaic from villas and public places.

Sculpture and Architecture of India (8th – 14th Century C.E.) (Core course)

This course is an in-depth study of sculpture and architecture of India from the eighth through the end of the fourteenth century C.E. The case studies of four or five representative regional styles of north Indian temples such as the temples of Kashmir (Martand and Pandrethan), Kalinga style as seen in the temples of Orissa (Parasuramesvara and Muktesvara, Lingaraj and Konarak), the styles and sub-styles prevalent in central India (Pratihara, Chandela, Kalachuri and Paramara) and Jain and Brahmanical temples of Gujarat and Rajasthan (Osian and Dilwara) will be taken. The ritual aspects such as *vastupurusha mandala*, grid consecration and placements will be studied. From south India, the case studies of rock-cut and structural temples created during the reigns of Western Chalukyas, Pallavas, Rashtrakutas, Cholas and Hoysalas will be taken into account. An in-depth study will be made into iconography and iconology of stone and bronze sculptures.

Indian Painting (Core course)

The course includes an in-depth study of ancient and medieval Indian painting styles. The ancient period deals with the Buddhist mural paintings of Ajanta and Bagh. The course covers the study of Western Indian (Jaina) manuscript painting and Eastern Indian (Pala) painting. The course includes the study of Mughal paintings, Rajasthani paintings with special emphasis on the significant schools like Mewar, Bundi, Kota, Kishangarh, Bikaner, Jaipur and their particular style. Other than this, the course takes into consideration Pahari miniature paintings with a special emphasis on the Basholi, Guler and Kangra Schools. Malwa and Deccan Painting are also included. The course also covers Indian aesthetics as seen in painting such as *sadanga* or



the six-limbs of Indian painting, text-image relation in consonance with canonical injunctions of *Chitrasutra*.

Art of South and Southeast Asia (Elective course)

The course surveys developments in the art and architecture of the region with particular emphasis on the Hindu Buddhist art and architecture of Sri Lanka, Myanmar, Thailand, Indonesia and Cambodia. From Sri Lanka, promulgation of Theravada Buddhism, Buddhist sculptures and monastic ruins from Anuradhapura (1st century BCE) and Polonnaruwa (early 11th century C.E.) are studied. From Myanmar, Theravada Buddhism and Buddhist art and architecture from 5th to 13th century C.E. is taught. The course traces the development of Buddhist art in Thailand (from 5th-16th century C.E.) during the Dvaravati period, Khmer occupation of North-east Thailand, Sukhothai period and Ayuthaya period. In Indonesia, the course surveys the Hindu-Buddhist art and architecture of Sri Vijaya and Mataram kingdom (7th to 12th century C.E.), Majapahit kingdom (13th-15th century C.E.), Singhasari kingdom (13th century C.E.) in Central and East Java. In Cambodia, the course surveys the Khmer art and architecture from Pre- Angkorian period and Angkorian period (9th to 13th century C.E.).

• Semester III

Indian Architecture (High Medieval Period) (Core course)

The course is an in-depth study of Islamic monuments from the twelfth to the nineteenth century. Particular emphasis is given to the architectural traditions that prevailed under the Indian Sultanate (Delhi, Jaunpur, Bihar, Bengal, Gujarat, Malwa and Deccan) and during the Mughal rule. The monuments are studied in detail with relation to their cultural, political, economic and aesthetic context. Islamic architecture from the eighteenth to the mid nineteenth century, with a special reference to Delhi, Awadh and Srirangapatna is also discussed.

Renaissance to Baroque Art (Elective course)

The course offers a survey of painting and sculpture in Europe from the Renaissance to Baroque period, ca. 1400-1700 C.E., with special reference to Italy. It takes into account important individual artists and cities that were major centres of artistic production. The course addresses important questions related to the art of this period like the status of the artist, the role of patrons, and the wider client base for different types of art. Religious and theological issues are central to the course, since the challenge of the Reformation to the power and dominance of the Roman Catholic Church had a profound impact on the art of the period.

Modern Western Art (Elective course)

The course begins with the definition of the term 'Modern'. It offers a survey of modern western art from the eighteenth to the mid twentieth century through a critical appreciation of the



works of important artists. It includes key movements such as Rococo, Neo-Classicism, Romanticism, Realism, Impressionism, Post-Impressionism, Symbolism, Fauvism, Cubism, Expressionism and different abstract trends. It takes into account Futurism, Dadaism, Surrealism, Abstract, Expressionism, Op and Pop Art.

Modern Indian Art (Core course)

The course is based on in-depth study of Company School, British Art Schools, Kalighat Paintings along with Raja Ravi Varma's academic realism. Further, the Orientalism of the Bengal School as a testimony to nationalism, showing the transformation of modern art in India, is studied along with the role of Shantiniketan in art education. At the same time, the works of academic and professional sculptors and painters are studied. The role of early modernists, art in 1940's and 1950's – Bengal Famine Artists, Progressive art movements in Calcutta, Madras, Bombay and Delhi are studied in-depth. An assessment of art in 1960's – 70's is based on figurative narrative trends, trends in abstraction, indigenous trends in painting, sculpture, mural and printmaking. Apart from this, the course also studies the development of Installation, Multimedia and Performative arts.

• **Semester IV**

Comparative Aesthetics and Art Historical Methodology (Elective course)

The course discusses the principles and elements of Indian and Western approaches to art. It focuses on the basic premises, key concepts, definite principles and techniques that help comprehend art history as a discipline. In the first section, the principles and elements of Indian art as expounded in the Chitrastotra of the Vishnudharmottara Purana, Natyasastra (Chapter 1 to 6), Dhvanyaloka (Chapter 1) are studied. Theories of rasa, dhvani and alankara are introduced. The second section of the course will study the principal aesthetic ideas of Plato, Aristotle, Thomas Aquinas, Kant, Hegel and Croce. The last section of the course encompasses the art historical methodology through the writings of Giorgio Vasari, Heinrich Wölfflin, Roger Fry, Erwin Panofsky, Ernst Hans Gombrich and investigates the issues of art connoisseurship, representation, formalism, iconology. The concepts of Avant-Garde, Semiotics, Structuralism, Post-Structuralism, Post-modernism and Feminism are also introduced.

Folk and Tribal Art (Elective course)

The course is a study of the folk and tribal arts of India. It is structured around painting and sculpture in metal, wood and stone. The folk and tribal arts of various regions of India i.e. north, central, east, northeast, west and south is studied in depth. The course takes into account the socio-cultural aspects and religious milieu that led to the creation of art in these regions. Analogical methods, semantics of form to encourage comparisons with Pre-Columbian, Native American, Inuit, Australian and African art are used as part of the study.



Buddhist Art of Central Asia (Elective course)

The course is an in-depth study of Western Central Asia from the 1st century BCE to 7th century CE. It begins with an overview of geographical and religious history (gods and goddesses of Central Asia before the advent of Buddhism in Central Asia). The course includes the Bactrian school of art - its impact on Southern Uzbekistan, terracotta art from Bactria, Buddhist sculptures from DalverzinTepe, Wall paintings at BalalykTepe, AdzhinaTepe, Varaksha palace and Pendzhikent (Samarkand) with a special focus on influences of India and Persia. The course includes a study of the Art of Afghanistan: Bamiyan wall paintings, sculptures from Fondukistan, Hadda, Paitava, Shotorak etc. The course covers the Northern and Southern Silk Routes (4th to 12th century C.E.): paintings of Miran and Khotan, wall paintings of Kucha-Kizil, Turfan wall paintings and selected paintings from Dunhuang (pre-T'ang and T'ang period).

Art of China and Japan (Elective course)

The course is divided into two parts – Art of China and Art of Japan. The art of China covers the following topics: Bronze Age (18th to 11th century B.C.E.); Terracotta army from Qin period (3rd century BCE); Influence of Confucianism, Taoism and Buddhism on the art and life of the Chinese people; Expansion of Buddhist art and sculpture from the 3rd to 13th century C.E.; the art of Dunhuang; Landscape paintings (selected works of famous artists); Ch'an Buddhism and Ch'an art. The course on the art of Japan includes: Archaic period (pre-Buddhist art) and Shinto; Introduction of Buddhism and Buddhist sculpture and painting from Asuka period to the Kamakura period (645-1185 C.E.); Shinto and Buddhist amalgamation and art during the Heian period and Kamakura period (794-1185 CE); Zen Buddhism and Zen art during the Muromachi period (1392-1573 C.E.); Scroll Painting or Emakimono during Heian and Kamakura period; Momoyama period (1573-1615 C.E.); Screen Painting and Ukiyo-e prints from Edo period (1615-1868 C.E.).

Arts Management (Elective course)

The Department of History of Art proposes to introduce a new course on Art Management (visual art) in the upcoming Board of Studies. The course aims at imparting practical training to students to negotiate the real world challenges in the field of art history. The course would be offered in the fourth semester alongside the course on Modern Indian Art with an intention of providing better job opportunities for students on completion of their M.A (History of Art) programme.

The course curriculum will focus on the theories and practices behind strategic planning and decision-making in art organizations today. It aims at imparting training to the students on developing concrete strategies and plans for managing arts organizations, including business plans, fund-raising, human resources, facilities, and program development. The course would



have four units to be covered in 16 lectures (2 hours each). The units would broadly be on Theories and Practices of Art Management, Art and Cultural Policy, Art Marketing, Finance and Accounting and Art Law.

[(i)c] **Examination and Assessment**

Semester I

- Written examinations (100 marks each)
- Evaluation of practical work carried out during the semester/practical/slide examination (100 marks each)

Semester II

- Written examinations (100 marks each)
- Evaluation of practical work carried out during the semester/practical/slide examination (100 marks each)

Semester III

- Written examinations (100 marks each)
- Evaluation of practical work carried out during the semester/practical/slide examination (100 marks each)

Semester IV

- Written examinations (100 marks each)
- Evaluation of practical work carried out during the semester/practical/slide examination (100 marks each)
- Seminar presentation (one, 100 marks)
- Dissertation (one, 400 marks)

[(i)d] **Academic Requirements**

The Department offers fifteen courses covering a wide range of Indian, Asian and Western Art, out of which students have to complete thirteen courses. The course work is divided as,

1. Nine core courses – all courses have to be completed
2. Nine elective course – Four course have to be completed
3. Dissertation
4. Seminars (Two, one each in semester III & IV)
5. Language - Classical/Foreign (Any One)



(ii) DEPARTMENT OF CONSERVATION

The Department of Conservation is a dedicated centre for training and research in the conservation of art and cultural heritage. The academic programmes offered by the department are aimed to provide students with the in-depth technical knowledge and skills in conservation of cultural property. Besides that students are also encouraged to develop understanding of aesthetic, historic and socio-cultural context in conservation of art and cultural heritage.

A diverse community of scholars, researchers and practitioners in the field of conservation and related disciplines, well recognised in their respective fields, are regularly invited by the department as guest faculty. This creates a vibrant environment and students get the opportunity to interact and learn from highly experienced professionals and researchers.

[(ii)a] Programmes of Study

The Department offers full-time MA and PhD programmes in Conservation. The MA course provides students a combination of theoretical knowledge and practical training to prepare for professional career in conservation of art and cultural heritage. The programme encompasses art-historical, archaeological, curatorial, and scientific studies of the works of art. The coursework combines a variety of teaching and training methodologies including lectures, seminars, essays, reviews, project works and hands-on practical learning to develop essential skills in critical thinking, decision making and communication, assessment and ethical conservation treatment of art and cultural heritage.

The students registered for the PhD programme gain a deeper understanding of a subject area and develop a capacity for independent, focused and systematic approach to learning and to discover best practices, data-driven insights, innovative solutions and latest trends to strengthen professional competence.

[(ii)b] Course content of MA Programme in Art Conservation

- **Semester I (Foundation Course)**

Principles of Conservation

It is a foundation course and aims to familiarise students with various aspects of conservation e.g. history and development of conservation, definitions and terminologies, context in conservation, professional ethics, materials and classification of cultural property, internal and external factors causing deterioration and preventive conservation, emphasising on



environmental monitoring and management, care in handling, transporting and storing cultural property.

Introduction to the History of Indian Art

The foundation course aims to acquaint students briefly about the major landmarks in Indian art history and traces the significant developments in Indian art and architecture. Selective and significant sites and schools of art and architecture are introduced in this course. The main aim of the course is to familiarize the students about Indian art history from ancient Indian art up to modern Indian art. The course includes a survey of art and architecture of Indus Valley Civilisation, Mauryan, Sunga-Satvahana, Kushana and Gupta art from the ancient period. Indian temple architecture and Islamic architecture is also studied. An introduction to Indian miniature painting is given through the study of Mughal and Rajasthani School of painting. The course also covers a survey of modern Indian art.

Principles of Museology

The foundation course aims to acquaint students briefly with the fundamentals of the role and function of the 'museum' from its historical beginnings to the present, as well as examining the philosophy of museums and their multiform character and purpose. Familiarizing the students with the meaning and features of Museums, Museology and Museography, the course also deals with the new emerging trends in Museology, Eco-Museums, Tangible and Intangible Heritage.

Research Methodology

This course considers the different ways in which research techniques become instrumental in the understanding of social phenomena. The goal of this course is to acquaint and engage students of History of Art, Conservation, and Museology in discussing the links between theory, methods, and techniques. This is also to emphasize the fact that research is a continuous activity and techniques are not be merely to be used as technical devices of data collection. Their importance lies in contextualizing them in theoretical and methodological grounds in relation to a given situation. Along with teaching and methodological reviews of selected research trends, the students are allotted specific areas of fieldwork. They are encouraged to choose a research problem, prepare a research design, conduct a short fieldwork and write a report.



- **Semester II**

Conservation Science

This course is an introduction to applied sciences in art and heritage conservation and incorporates basic modules of physics, chemistry and biology. The course emphasises on scientific principles such as concepts of light and colour, atomic and molecular theories, chemical structures and properties, chemical bonding etc. and their relations to degradation processes. The course also includes the scientific basis of conservation processes and various natural and synthetic materials that are used in conservation treatments.

Scientific Examination and Documentation

This course focuses on the application of various imaging methods including general and scientific photography for understanding the problems of deterioration, condition survey and documentation of art objects. The course also emphasises on scientific techniques involved in chemical and physical investigation of materials such as microscopy, UV and IR imaging/spectroscopy, X-ray diffraction and fluorescence analysis etc. The overall aim of the course is to provide scientific understanding and interpretation of deterioration processes and enable students to make informed conservation decisions.

Materials and Techniques

This course aims to provide students with the understanding of materials and techniques of works of art. The course utilises a combination of historical evidences and scientific account of various forms of art, their materials and technique of fabrication. The course covers inorganic, organic and composite materials and students would be able to prepare various forms of art in order to gain a first-hand experience in working with different kinds of materials and to understand the deterioration problems associated with faulty materials and/or preparation.

Project work and Seminar

The Project work and Seminar in this semester are designed to give students practical work exposure to students on Conservation Science, Scientific Examination and Documentation and Materials and Technique of Works of Art. Students will have to carry out two projects and present a seminar on the practical work carried out.



- **Semester III**

Conservation of Art and Archaeological Objects

The aim of the course is to give students a fundamental understanding and practical training on conservation of inorganic (Metal, Stone, Ceramics, Terracotta and Glass) and organic (Textiles, Wood, Leather, Ivory and Bone) objects. The causes of deterioration of these artefacts and methods of stabilising deterioration are included, together with the scientific investigation and materials and methods to carry out conservation treatments. The conservation of excavated archaeological materials, the burial and waterlogged conditions and risk of exposure to a new environment after excavations are also included in the course.

Conservation of Paper and Archival Materials

This course primarily covers archival materials (paper, palm-leaf, papyrus, parchment etc.). The causes of deterioration of these materials and methods of preventing further deterioration are evaluated, together with materials and methods to carry out conservation treatments. A hands-on approach provides the students with an opportunity to analyse the condition of collection items, study the environmental parameters, carry out practical treatments and explore best practices used in display and storage.

Conservation of Paintings

The course covers a variety of traditional Indian paintings (Miniatures, Thangka, Phad, Pattachitra, Picchawai, Kalamkari, Tanjore, Mysore paintings), Easel/Panel paintings and Wall paintings. It includes the fundamental knowledge of artists' palette, scientific examination and documentation, factors and typology of deterioration, preventive and remedial conservation treatments within the framework of historical, ethical and aesthetic considerations. The students are also oriented to study and learn art historical, stylistic and technical aspects in conservation of paintings.

Project work and Seminar

The Project work and Seminar in this semester are designed to give students practical work exposure to students on Conservation of Art and Archaeological Objects, Paper and Archival Materials and Paintings. Students will have to carry out two projects and present a seminar on the practical work carried out.



- **Semester IV**

Specialisation Course

Designated project in any one of the following areas of specialisation to be carried out under supervision. Teaching methods would include tutorials and laboratory/studio based training by the supervisor/other experts.

- ***Conservation of Art and Archaeological Objects***
- ***Conservation of Paper, Manuscripts and Books***
- ***Conservation of Paintings***

[*Note: Specialisation courses will be offered only when at least 5 students opt for a particular course.*]

The students are required to prepare a dissertation on a suitable topic from the specialisation project under the guidance of a supervisor. The dissertation aim to inculcate and develop information gathering skills, data analysis and interpretation and writing skills in order to prepare students for focussed research.

[(ii)c] Examination and Assessment

Semester I

- Written examinations (100 marks)
- Evaluation of practical work carried out during the semester/practical/slide examination (50 marks).
- Assignments/essays/reviews on project/topics assigned (two, 50 marks).

Semester II

- Written examinations (one for each course, 100 marks each)
- Practical examination, viva-voce (one for each course, 100 marks each)
- Projects work carried out during the semester (Two, 100 marks)
- Seminar presentation (one, 100 marks)



Semester III

- Written examinations (one for each course, 100 marks each)
- Practical examination, viva-voce (one for each course, 100 marks each)
- Project works carried out during the semester (Two, 100 marks)
- Seminar presentation (one, 100 marks)

Semester IV

- Evaluation of project work, examination, documentation and conservation treatment reports and Viva-Voce (400 marks)
- Evaluation of Dissertation (400 marks)

[(ii)d] Academic Requirements

- Core Courses (Ten)
- Specialisation Course (One)
- Seminars (Two, one each in Semester II and III)
- Conservation Project work (Two each in Semester II and III)
- Dissertation
- Language-Classical/Foreign (Any One).



(iii) DEPARTMENT OF MUSEOLOGY

The Department of Museology at the Institute is the only Museology department in the country, which functions within the museum premises. The Department has contributed significantly in the field of museum studies and research through teaching, training, research projects, workshops, seminars, conferences, exhibitions etc. It is working collaboratively on a range of pioneering initiatives in creating better career prospects for the students and constantly exploring the future relevance of museums in the fast changing cultural context of India.

The department also extends its educational services through the activities and outreach programmes to educate the school going children as well as to the general public. One of the main objectives of the department is to train museum professionals and to educate the students about various aspects of a museum.

[(iii)a] Programmes of Study

The Department offers full-time MA and PhD Programmes in Museology. The MA programme focuses on knowledge and skills required to develop, prepare, organise, administer, preserve, store and retrieve artefacts, exhibits and entire collections in museums and galleries. The course aims to prepares students to perform curatorial, technical and managerial positions in museums. The course also offers ample scope for focussed study on specialised subject areas of museum practices including museum management, acquisition, exhibit design, packing techniques, and public relations for further research and to meet various requirements at every step of museum career.

[(iii)b] Course content of MA Programme in Museology

- **Semester I (Foundation Course)**

Principles of Museology

The foundation course aims to acquaint students briefly with the fundamentals of the role and function of the 'museum' from its historical beginnings to the present, as well as examining the philosophy of museums and their multiform character and purpose. Familiarizing the students with the meaning and features of Museums, Museology and Museography, the course also deals with the new emerging trends in Museology, Eco-Museums, Tangible and Intangible Heritage.



Collection Management & Documentation

The accessibility to Museum Collection is also the accessibility to the information associated. This course imparts theoretical and practical training about the established international norms and practices of Museum Documentation, which includes recording, structuring, maintaining, and retrieving of information related to pertinent objects of museum collection.

Museum and Education

This course is structured to elucidate the correlation between Museums and Education. The scope of the course encompasses meaning and definition of Museum Education along with the history of the work done in the field and also deals with issues of interpretation, outreach programme and non-formal education. Theoretical aspects of exploring educational potential of museums are to be supplemented by practical training.

- **Semester III**

Exhibition

The course is intended to explicate the fundamentals of Museum Exhibition incorporating all details from the conceptualization stage to the final execution. The particulars of museum display including various aspects of designing and lighting are also to be taught in the course.

Museum Management and Administration

The topics covered under this course are theories, concepts and practices of management, management principles: general and pertinent to museums, and human resource (personnel).

Museum Marketing and Public Relation

This course spells out general principles of museum marketing, methods of marketing, museum and accessibility, nature of public relation in museum setting, publicity and public relation, museum as public facility, and evaluation, assessment and improvisation.

- **Semester IV**

Preventive Conservation, Handling and Storage

The topics covered under this course are principles of museum storage, storage conditions, storage accessibility, principles for collection maintenance, proper environmental conditions: exhibits, storage and travelling, care and handling: movement, crating, packing, and basic preventive measures.



Museum Architecture

Topics covered under this course are typology of museums, designing brief, design process of museums, design approach, material and construction, issues of later adaptation and growth.

Elective Courses (any one to be opted)

- **Museum, Society and Art Practices**

The course 'Museum, Society and Art Practices' is structured to make students aware of the changing art trends in the society, which affect the role and nature of museums and galleries. It imparts training on the academic features and functioning of art galleries in the broader context of the ever-changing relationship of museums and art galleries with the society.

- **Communication and Visitor Studies**

The course 'Communication and Visitor Studies' is designed to emphasize the importance of effective communication between museum professionals and visitors. The course deals with various aspects of evaluating, auditing and analysing various functions and services of the museums with the aim of making museums more accessible, reachable and communicative.

- **Eco museum and Theories of New Museology**

The course 'Eco Museum and Theories of New Museology' teaches, investigates and researches the history and growth of the phenomenon of Eco Museums and the theories of New Museology in the world and in India.

- **Cultural Resource Management**

The course 'Cultural Resource Management' explores the definition and scope of Cultural Resource Management, imparts training about identifying and documenting the potential cultural resources (Tangible and Intangible) and natural resources. The course also examines the intertwining relationship of museology and tourism for overall sustainable development.



[(iii)c] Examination and Assessment

Semester I

- Written examinations (One for each course, 100 marks each)
- Evaluation of practical work carried out during the semester/practical/presentation/ viva-voce examination (100 marks)

Semester II

- Written examinations (one for each course, 100 marks each)
- Evaluation of practical work carried out during the semester/practical/presentation/ viva-voce examination (one for each course, 100 marks each)

Semester III

- Written examinations (one for each course, 100 marks each)
- Evaluation of practical work carried out during the semester/practical/presentation/ viva-voce examination (one for each course, 100 marks each)
- Seminar presentation (one, 100 marks)

Semester IV

- Written examinations (one for each course, 100 marks each)
- Evaluation of practical work carried out during the semester/practical/presentation/ viva-voce examination (one for each course, 100 marks each)
- Seminar presentation (one, 100 marks)
- Evaluation of Dissertation (400 marks)

[(iii)d] Academic Requirements

- Core Courses (Twelve)
- Elective Course (One)
- Seminars (Two)
- Dissertation
- Language-Classical/Foreign (Any One)



3. SHORT-TERM/PUBLIC COURSES

The National Museum Institute conducts two courses for the general public viz. *Art Appreciation* and *Bharitya Kala Nidhi*. The medium of instruction for the former is English and for the latter is Hindi. These short-term courses encourage students to appreciate Indian art in its various forms including sculptures, paintings, architecture, decorative art and folk and tribal art. Lectures on Asian and Western art also form a part of the course module. The lectures are delivered by faculty members of the Institute and guest speakers including curators, academicians and professionals. The Institute runs these courses for public benefit with the aim of creating awareness about art and cultural heritage.

Teaching Programme

The teaching programme consists of 20 illustrated lectures for both the above-mentioned courses. The schedule is as follows:

Course	Timings	Day
Art Appreciation	05.30 pm to 07.30 pm	Thursday
Bhartiya Kala Nidhi	10.30 am to 12.30 pm	Friday

Duration

Five months (August- December)

Venue

Auditorium, National Museum and Conference Room, National Museum Institute, Janpath, New Delhi.

Certificate

Students are supposed to submit their assignments, as per the question papers provided during the course, within 15 days from the last lecture of the above courses. After the evaluation of the assignments, students who obtain at least 50% marks (50 out of 100) will be awarded certificates.



4. TEACHING AND RESEARCH

The mode of learning at the Institute is not only limited to the classroom teaching. In addition to theory classes, gallery talks, site visits, workshops, seminars and symposiums form a core part of the course structure. Practical demonstrations are regularly organised, introducing students to the galleries, storage/reserve collections and laboratory of the National Museum. As a part of practical training, on-site visits, demonstrations, visits to other museums, monuments, academies and universities are arranged. An integral part of the teaching structure is to give students first hand experience, expose them to new and innovative ideas and encourage them to participate in forums that have vital and far-reaching outcomes. The students get opportunities to interact with professionals who are well trained and established in their respective fields. The Institute has also entered in agreement with institutions in India and abroad to organise training programmes, seminars, symposia, workshops etc. with an aim to increase awareness and to facilitate interaction of experts from a range of disciplines. The students are always encouraged to take active part in these forums. The institute also lays emphasis on the knowledge of foreign or classical languages to aid study/research.

Research has always been at the core of the activities of the Institute and a wide range of inter-disciplinary research has been produced at the Institute in the discipline of History of Art, Conservation and Museology. Through a rigorous selection procedure that includes entrance test and interview, a limited number of students are enrolled each year for MA and PhD programmes. The students are encouraged to identify areas that have not been worked upon so far to create innovative and novel research. Lectures of distinguished scholars from India and abroad, national and international workshops, seminars, exhibitions, conferences and symposium are periodically organised to foster research at the Institute.

(i) **SEMESTERS AND VACATIONS**

The Institute follows semester system and there are two semesters in an academic year extending from July to November and January to May. The period between the semesters can be used for extra-curricular activities and educational tours.

(ii) **ATTENDANCE**

The students are required to attend minimum **two-third** of the lectures, seminars, tutorial etc. delivered and practical sessions held during each academic semester/year of the concerned course of study. Further, the students are also required to participate in educational trips/tours arranged from time to time. The Head of the Department may exempt any student from such participation to the extent he/she deems necessary, on the individual merit of each case.



5. ADMISSIONS

(i) *ELIGIBILITY CRITERIA*

M.A. (History of Art): A Graduate Degree from a recognized University. Good academic record with minimum 50% marks or equivalent grade at the graduate level.

Desirable: A background in Social Sciences, Liberal Arts or Fine Arts

M.A. (Museology): B.A./B.Sc. (Honours) or B.A./B.Sc./B.F.A. (3 years) in any discipline under Humanities and Social Sciences/Science with 50% marks.

Desirable: A background/ PG Diploma in subjects related to History of Art and Museum Studies.

M.A. (Conservation): A graduate degree from a recognised university in any of the following subjects: Physics, Chemistry, Geology, Biology, Biotechnology, Microbiology or Visual/Fine Arts or Architecture, Engineering and Technology with minimum 50% marks.

OR

A graduate degree from a recognised university in any of the following subjects: History, Geography, Anthropology, Archaeology or related disciplines with minimum 50% marks and 10+2/Senior Secondary/Intermediate level education in science stream.

Ph.D. (History of Art): Any person holding a Master Degree in History of Art from this Institute or Master Degree or its equivalent from a recognized University/deemed to be University in History of Art/ History/Archaeology/Anthropology/Aesthetics with minimum 55% marks, may apply for admission.

Ph.D. (Conservation): Any person holding a Master Degree in Conservation from this Institute or Master Degree in Chemistry/ Physics/ Life Sciences/Museology/Architecture or its equivalent of a recognized University or a deemed to be University with minimum 55% marks may apply for admission.

Ph.D. (Museology): Any person holding a Master Degree in Museology from this Institute or Master Degree in Museology/History/ Ancient Indian History and Archaeology or its equivalent of a recognized University or a deemed to be University with minimum 55% marks may apply for admission.



(ii) ADMISSION PROCEDURE

- Admissions to MA and PhD courses in all the three disciplines shall be made on the basis of written entrance test followed by interviews. The written tests for admissions shall be of one-hour duration. The interviews for MA admissions shall be conducted by a Joint Selection Committee and for PhD admissions by the Research Advisory Committee.
- The admissions to the short-term courses (Art Appreciation and *Bhartiya Kala Nidhi*) will be made on the basis of 'first come first serve'.
- The Assistant Registrar (Academic) shall be responsible for admission procedure and the Registrar shall be the controlling authority. After receiving the applications in response to the advertisements for admissions to MA and PhD courses, the candidates will be short-listed and called for written test and interviews.
- For admission to MA courses, if a candidate already has an M.A. Degree with 50% marks but not obtained 50% marks in his/her graduation, he/she may be called for written entrance test and interview.
- Candidates seeking admissions to MA courses are expected to pass (50% marks) a written entrance test and interview. Keeping in view the number of seats available candidates shall be admitted in order of merit. Reservation of seats and relaxations applicable as per Government of India rules.

(iii) RELAXATIONS/CONCESSIONS AND RESERVATIONS OF SEATS

- 22.5% seats in each programme of study are reserved for Scheduled Caste/Scheduled Tribe candidates (15% for SC and 7.5% for ST). 27% seats are reserved for OBC candidates (non-creamy layer). 3% seats are reserved for Differently Abled candidates.
- All Scheduled Caste, Scheduled Tribe and Differently Abled candidates who have passed the qualifying examination are eligible to appear in the entrance test irrespective of their percentage of marks. The OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 10% of the minimum eligibility marks prescribed for the General Category candidates. For example, if the minimum eligibility for admission to a course is 50 marks for the General Category candidates, the minimum eligibility for OBC would be 45 i.e. 50 marks minus 10% of 50.



6. FEES AND MODE OF PAYMENT

A. Fees payable at the Accounts section In the institute at the time of admission

S.No	Particulars	M.A.	Ph.D.
1	Registration Fee	200.00	200.00
2	Admission Fee	100.00	100.00
3	Caution Money (Refundable	1000.00	1000.00
	Total	1300.00	1300.00

B. Fees Payable at the Bank:

S.No	Particulars	M.A.		Ph.D.
		Semester I & III (each Semester)	Semester II & IV (each Semester)	Per Year
		Rs.	Rs.	Rs.
1	Tuition Fee	1200.00	1200.00	3000.00
2	Examination Fee	200.00	200.00	
3	Educational Tour Fee	300.00	300.00	600.00
4	Practical Fee	200.00	200.00	400.00
5	Library Fee	100.00	100.00	200.00
6	Institutional Development Charges	1000.00	-	1000.00
7	Supervision Fee	-	-	200.00
8	Mark sheet Fee	50.00	50.00	
	Total	3050.00	2050.00	5400.00

C. Fee of Rs.500/- Payable at the Bank on the advice of Academic Section at the time of submission of thesis of Ph.D.by Ph.D. student.

D. In case of foreigners, the fee will be paid in Indian currency equivalent to US \$ 100 per semester and US \$ 200 per year as tuition fee for M.A. & Ph.D. courses respectively. The fee is to be deposited with acknowledgement of NMI bank only (Bank of Baroda, NirmanBhawan, New Delhi).



(i) REGULATIONS AND MODE OF FEE PAYMENT

1. Students name, class Roll Number/Enrolment Number must be clearly written on the paying slips.
2. Payment by cash/crossed local cheque/Drafts can be made at Bank of Baroda, Nirman Bhawan, New Delhi. Cheques and Draft should be in favour of National Museum Institute of History of Art, Conservation & Museology between 10.30 AM to 4.00 PM from Monday to Friday and 10.00 AM to 1.00 PM on Saturday.
3. If the fee is not deposited on the dates given, there shall be fine as follows:
 - 3.1. Late fee of Rs. 10/- if fee is deposited between 8th and 30th of the due month.
 - 3.2. Late fee of Rs. 25/- if fee is deposited by 15th of the next month.
4. If the student does not pay the fee within stipulated period, his/her name will stand removed from the Institute's rolls. The name will be re-instated only on payment of a re-admission fee of Rs. 100/- (Rupees one hundred only) apart from regular fee.
5. It is not mandatory for the Institute to issue fee notice /reminder regarding non-payment of fees.
6. A fee booklet is issued to student at the beginning of the academic year in July for two years. In case of loss or extension in studying at the Institute, duplicate /new fee booklet can be obtained from the Accounts section against a payment of Rs. 50/- (Rupees fifty only).
7. Cheque returned by the bank on which it is drawn, for any reason whatsoever, shall be treated as non-payment of dues and an additional amount of Rs. 50/- (Rupees fifty only) shall be charged towards expenses along with the late fine.
8. No fee shall be treated as of the current semester or advance until and unless all previous fee/dues are cleared in full.
9. Any fee defaulter falling under ruling (4), shall be regularized only after written permission of the Registrar, even if the fee is deposited directly at the bank counter without obtaining the permission of the Registrar.



10. Fee for Migration Certificate, Duplicate Mark sheet, Duplicate Certificate, Duplicate Degree/Certificate is Rs. 50/- each for all the students of M.A. & Ph. D. courses. For reevaluation a sum of Rs. 250/- per answer books shall be charged. The payment towards these fees is to be made at the Accounts Section of the Institute.
11. In case of foreigners, the fee will be paid in Indian Currency equivalent to US \$100 per semester & US \$ 200 per year as tuition fee for M.A. & Ph.D. courses respectively. The fee is to be deposited at the nominated bank only.
12. Identity Card and Library Cards shall be issued after depositing the due fees at Bank.
13. The demand for the refund of caution money will be considered once the students deposit the due fee in the Institute's bank account.
14. Any clarification regarding payment of fees may be sought from Finance Officer and Assistant Registrar (Academic) of the Institute.
15. The caution money is refundable to students after deduction of relevant dues, if any, within four years of their leaving the Institute. If no claim or refund is received within the period, the caution money shall be forfeited after getting the no dues certificate from the concerned departments and no claim shall be entertained for refund after that.



7. ACADEMIC REQUIREMENTS

The students of the MA and PhD. courses shall have to complete all the academic requirements as specified for a particular course in order to be admitted to the award of degree.

(i) **M.A. PROGRAMME**

Students are required to complete all core courses, specified number of optional courses/ specialisation course/projects (as applicable), seminars, and submit a dissertation. Students are also required to complete one classical/foreign language (qualifying only).

(ii) **Ph.D. PROGRAMME**

Ph.D. students should complete all the coursework as specified, preliminary seminar (within 06 months of registration), pre-submission seminar, original thesis (4 copies of the thesis and abstract), one classical/foreign language (qualifying) and viva-voce after evaluation of thesis by the examiners.

Presentation of Seminars

- Students may submit their request on the prescribed form for the appointment of guide professors for seminars/dissertation and/or presentation of seminars.
- The prescribed form, duly signed by the Head of the Department, proposed Research Guide and Dean (Academic Affairs) may be submitted by the students to the Assistant Registrar (Academic) for further action as required.
- Seminars can be arranged on any working day if convenient to the Head of Department concerned.
- Seminar Notices should be circulated at least one week before the presentation in the case of MA courses and two weeks in the cases of Ph.D. courses. In exceptional cases, if agreed by the Head of the Department and Dean, the seminars can be conducted as per requirement.
- In total, maximum four seminars can be conducted in the Institute, two each in the first and second half of the day so that faculty members and students can attend comfortably.
- First seminar of Ph.D. scholars may be presented within six months from the admission date.



- Seminar reports will be signed by the Research Guide and Head of the concerned Department.

Language courses

- As per academic requirements, students of MA and Ph.D. are required to opt for one language course other than Hindi, English and their mother tongue and qualify the language examination conducted by the Institute.
- The languages that can be opted are - Sanskrit, Tamil, Prakrit, Persian, Arabic (classical languages) and German, French, Spanish, Japanese, Chinese, Greek (foreign languages), Tibetan.
- The National Museum Institute conducts language courses in French, German, Sanskrit and Persian but if any student intends to do courses other than these, they may pursue it outside the Institute on their own and they have to submit a certificate in this regard. The level of the course done outside the Institute should be equal to the level of the languages courses being taught in the NMI.
- Language examinations will be conducted along with the semester examinations. A student will not be awarded degree (MA or Ph.D.) until and unless he/she qualifies the language examination conducted by the NMI (at least 50% marks in each semester examination) or submit a certificate of equivalent qualification from a recognized Institution conducting language courses.
- The final mark sheet will only bear the name of qualifying language with the name of the Institute (NMI or any other language Institute) without mentioning the actual marks obtained by the student.



8. EXAMINATIONS

(i) **RULES AND REGULATIONS**

- Assistant Registrar (Academic) shall be in-charge for all examinations at the Institute and the Registrar will be the controlling authority.
- After verifying the attendance, fee payment etc. the examination admit cards (EAC) shall be issued, duly signed by the Assistant Registrar (Academic). A photograph of the students shall be pasted on the EAC. For every semester examination, these cards shall be issued to the students and taken back immediately after the examination. The EACs shall be maintained by the Assistant Registrar (Academic).
- Students shall not be allowed to appear in the examination if they do not show their EAC if asked by the examination in-charge. On all the days of the examination, students must bring their EACs.
- A student, who on account of sickness or otherwise, is unable to present himself/herself for any examination shall not be entitled to claim a refund of his/her fee. However, the competent authority may, for sufficient reason, permit the student to present himself / herself in the next ensuing examination without payment of a fee.
- The in-charge of the examination is empowered to call upon any student appearing in any examination to give a specimen signature for the purpose of identification.
- Permission to appear in any examination conducted by the Institute may be withdrawn before or during the course of examination due to undesirable conduct, which, in the opinion of the Vice-Chancellor, justifies the candidate's exclusion.
- If a student for any examination of the Institute fails to clear fees or any other dues, the Vice-Chancellor may order withholding of Examination Admit Card of the student or if the Admit Card has already been issued, suspend the order of admission till all dues have been paid.
- Notwithstanding anything contained expressly or impliedly in the Bye-laws, the Vice-Chancellor may, on being satisfied after such enquiry as he may deem fit, withdraw respectively, prior to the publication of the final result of a candidate in a course, the permission granted to such candidates to pursue that course or to appear in any examination in relation thereto, on the following grounds or cancel the result of such candidates, if it comes to his notice, within four months of the publication of the result if:



- o The student was ineligible for admission to the course but was wrongly admitted.
- o The student was ineligible to take the examination on account of shortage of attendance but was permitted to do so by mistake or due to some other reason.
- o A discrepancy was found in the attendance record on account of which the student, who had taken the examination, was in fact, ineligible.
- o A discrepancy was discovered in the award of marks, etc.

The Vice-Chancellor shall take action only after giving an opportunity to the concerned student to show cause that why action must not be taken against him/her.

Classification of Grade/Division

Percentage	Grade	Division
75% and above	A+	First Division with Distinction
60% - less than 75%	A	First Division
50% - less than 60%	B	Second Division
Below 50%	C	Fail

Candidates securing less than 50% marks (C Grade) shall be marked failed in the particular examination paper (theory or practical) but shall be permitted to reappear in the same paper for supplementary examination as and when it is repeated.

(ii) RE-EVALUATION

- If an examinee is in doubt or is not satisfied with the marks obtained in any theory paper in a subject or subjects, he/she may apply for re-evaluation of his/her answer-books. In case of practical, viva-voce examination, fieldwork, dissertation, seminars, this clause shall not be applicable.
- Every application along with a fee of Rs. 250/- for re-evaluation of each answer-book shall reach the Registrar within one month of the declaration of the examination result.
- Within ten days from the date of receipt of the application for re-evaluation two external examiners in the subject concerned other than the one who initially valued, shall be appointed by the Vice-Chancellor and the answer books shall be sent to



these examiners with the instruction for returning them after re-evaluation within fifteen days. The marks awarded by the two examiners to whom the answer book is referred, shall be noted by them in two separate sheets and the average of the two awarded shall be worked out in the Institute office. The marks so arrived at will be treated as the revised award.

- If the marks after re-evaluation vary from the original marking by more than 10% marks of the full marks of the paper, the re-evaluation fee deposited by the candidates shall be refunded.
- Along with the answer book of the particular examinee sent for re-evaluation, four more answer books of other examiners in the same subject and paper are also to be sent to the two re-appointed examiners with the request that the standard of re-evaluation of the former examiners may be followed. In selecting four answer books, two answer books should be of the examinees having roll number prior to the roll number of the examinee concerned and two answer books having roll number after the concerned examinee's roll number in successive continuation.
- If there is any change in the result of the examination due to re-evaluation of answer books, no examinee can complain in the Court of Law and no action can be taken against the examiner concerned.
- The examiners appointed for re-evaluation shall be paid the prescribed remuneration.
- Notwithstanding anything contained anywhere in the aforesaid clause, the Vice-Chancellor may get the answer books of any examinee(s) of any paper(s) re-valued if, in his/her opinion, maintenance of academic standard and interest call for such an action.
- In such a case, there is possibility of either increase or decrease in original marks awarded but no appeal shall lie against the revised awarded marks.

(iii) SUPPLEMENTARY EXAMINATIONS

- It has been observed that some students appear in one of the two papers i.e. theory and practical and during the next semester examination they request for appearing in supplementary paper for which they did not appear earlier.
- As per rule, it is essential for all the students to appear in both the papers theory and practical and if they do not qualify one of these two papers, they may request for supplementary examinations and when the same paper is conducted only and no



special supplementary examination will be conducted during the semester examinations.

- Students of First Semester, who fail to appear in all papers of Foundation Course, will not be eligible for supplementary examination in the next year and their admission will stand cancelled. The only exception is for cases relating to the medical treatment or serious family problems and may be referred to the competent authority for consideration.
- Students can appear in the supplementary examination only after one year when the same semester paper is repeated. For example, semester I supplementary examination could only be written with the Semester Examination of the next year i.e. Semester III and not with Semester II or IV Examinations.
- A student will get only two opportunities to appear in supplementary examination in continuity (maximum 2 years). If the student fails to clear the examination in this prescribed period, he shall be marked as failed and no further opportunity will be admissible to appear in that particular paper.
- A supplementary examination fee of Rs. 250/- per paper is to be paid by the student. The fee is to be deposited one month before the supplementary examination (by end of April and November every year).
- Supplementary examination, cleared by the student will be mentioned clearly in the Semester as well as final mark-sheet as 'Supplementary Exam'. Such students will not be eligible for any scholarships/ medals/honours based on merit if any, awarded by the Institute.

(iv) UNFAIR MEANS, MISCONDUCT DURING EXAMINATIONS

The use of dishonest or unfair means in the examination includes the following and punishment liable to be awarded is also indicated against each of them.

Nature of unfair means	Punishment
Smuggling of answer books and/or Pages thereof	Cancellation of examination in the concerned paper and rustication for a period of two years.
If found copying by invigilators/ examination in-charge or any other authorised person(s)	Cancellation of the entire examination.



Explanation: In case of cancellation of the annual/semester examinations, the examinee shall be permitted to appear at the supplementary examination of the annual/semester examination (whenever held) of that year. Further such a candidate will be eligible for promotion to the higher class/next semester, if he/she is otherwise qualified for the same.

If found in possession of the material relating to examination	Cancellation of examination in concerned paper. For repeated offence in the same examination on that day or any subsequent day, cancellation of the entire examination.
Talking and consultation	Cancellation of examination in the concerned paper for repeated offence even after warning by the invigilator/Superintendent or other authorised person deputed on examination duty.
Mass copying in a paper duly reported upon by invigilators or Superintendent or by any other authorised person.	Cancellation of the entire examination of that day's paper. and no re-examination. Closing the examination centre by the concerned person deputed on examination duty in the event of repetition of mass copying or such other actions as may be recommended by a Committee to be nominated by the Vice-Chancellor.
Use of un-parliamentary language, Assault/manhandling, Creating rowdyism, Tearing of answerbooks	Necessary disciplinary action in addition to cancellation of entire examination.
Attempt to influence an examiner if reported by the examiner concerned	Cancellation of examination in the concerned paper and suitable disciplinary action, after enquiry.
Impersonation	Cancellation of entire examination and rustication for one year of the candidate as well as the person who is impersonating if he/she is a National Museum Institute's student. In case, the Person impersonating is not a student from the National Museum Institute, he/she may be handed over to the police for further appropriate action.



Walk-out	No re-examination, except for cogent reasons to be decided by the Committee nominated by the Vice-Chancellor.
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Explanation: Where the examinees, after having entered and taken their seats in the examination hall/room/any place meant for the purpose and after the distribution of the answer books or question papers or both, decide not to appear in the examination under one or more of the place that the question paper was stiff, out of course, not taught, change in the trend, etc. and further decide to leave their seats of the examination individually or jointly with or without making protests of any kind, with or without signing the attendance sheet (roster), with or without submitting the answer books to the invigilator/ Superintendent of the concerned examination and without creating any disruption (as defined below) in the examination, they shall be said to have staged a 'WALK-OUT" in the said examination.

Boycott	No re-examination
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Explanation: On or before the day of an examination, if the examinee individually or jointly, refrains from appearing in the examination to compel the authorities to accede to any demand, they are said to 'boycott' the said examination. Provided that, an absence from the examination for a purpose other than the above shall not be deemed to 'boycott' the said examination.

Disruption	Cancellation of examination and rustication for two years.Action to be taken on the basis of report of Invigilator/Superintendent or Examination in-charge after enquiry.
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Explanation:Where an examinee/any person individually, jointly or in collusion with other examinees or any other person, either before or after having entered the examination hall/ room/ any place meant for the purpose, and either before or after distribution of the answer-book and the question paper does any act or instigates any other examinee/ person to commit an act such as assaulting, manhandling, using of abusive language, creating rowdyism, snatching and tearing of answer-books and such other thing, etc. so as to cause disturbance in the smooth conduct of the examination either in the centre in which he/she is scheduled to appear or is appearing or in any other centre of the examination they shall be said to have caused a 'disruption' in the said examination.



Any other matter related to the examination	Suitable action as recommended by the committee consisting of: Director of the Institute, Dean of the Faculty, Concerned HoD, AR (Academic) Recommendations will be sent to the Registrar and the Vice-Chancellor for action.
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In the case of a candidate found using unfair means in the examination in which he/she is appearing to improve his/her previous performance, the punishment as prescribed under Clause 1 to 11 above for the various kinds of unfair means shall apply to his/her earlier examination.

Withholding/ withdrawal of Degree/Certificate

Notwithstanding anything contained in the Bye-laws, the Academic Council, may on the recommendation of the Vice-Chancellor by a resolution passed with concurrence of not less than two third of the members voting withhold for such period as they may deem fit, conferment of any Degree/Award of any Certificate to any successful candidate at an examination of the Institute for reasons, which in their opinion, justify such withholding e.g. unruly or disorderly conduct, or violence, or conviction for an offence involving violence or moral turpitude.



9. RULES/REGULATIONS FOR Ph.D. PROGRAMMES

- The Research Scholars are supposed to be available in the Institute from 10.30 am to 4.30 pm on all working days. If they intend to go out of town for their research work, they shall have to inform in writing for permission before leaving. In case there is course being taught in the Institute related to the research work of a Research Scholar, he/she is supposed to attend the classes for that particular course for which attendance record shall be maintained with the HoD.
- The Junior/Senior Research Fellows enrolled for Ph.D. programme shall observe all the guidelines as prescribed by the UGC and the Institute.
- Foreign students shall be required to produce the requisite clearances from the Government of India, Ministry of Human Resource Development, Department of Higher Education and other authorities, if any, before registration.
- The date of admission of a candidate will be considered the date of deposit of his/her fee in the Institute.
- The duration of a Ph.D. course will be 2-5 years. In deserving cases, an extension of another one year may be granted by the Vice-Chancellor beyond which no further extension shall be granted.
- There will be a Joint Research Advisory Committee for admissions to Ph.D. courses, to be constituted by the Vice Chancellor every year. But if need be, Vice-Chancellor may constitute separate RAC for holding admissions to the three disciplines.
- Assistant Registrar (Academic) shall be the Non-Member Secretary for the RACs who shall be handling all the process in consultation with the Chairman, RAC.
- The research topic shall be finalised on the spot during the RAC meeting.
- After the admission, if any minor addition/deletion is required, the student shall have to inform in writing duly endorsed by the concerned Guide Professor and Head of Department and after getting it cleared from the same expert member of the RAC, the Chairman of the RAC shall submit the case to the Vice-Chancellor for approval. In case of major change in the research topic, the student shall have to appear again before the next year's RAC and his/her admission will be afresh from the approval of his/her topic.



- Under no circumstances, the number of Research Scholars registered under a Professor, Associate Professor and Assistant Professor, shall exceed six, four and two respectively.
- Appointment of Research Guide / or Co-Guide:
 - Any person having PhD. Degree in the field and publication work in his/her credit may be appointed as Research Guide or Co-Guide to guide a Ph.D. student of the Institute by the RAC.
 - The name of the Guide may be proposed by the student along with his/her synopsis but the RAC may also propose, if need be, another guide to supervise the candidate.
- Research Guide, outside from the Institute, shall get a token honorarium of Rs. 10,000/- as was given earlier from the inception of the Institute. An amount of Rs. 1000/- shall be paid after the registration of the scholar and receiving the consent of the guide, Rs. 2000/- will be payable after completing one year, second instalment of Rs. 2000/- will be paid after completing two years by the scholar and balance amount of Rs. 5000/- shall be paid to the Research Guide once the thesis is submitted and approved during the viva-voce.
- The Fellows should maintain a record of their attendance and the work done in the Institute so that at the time of submission of their yearly report to UGC, this may be included in the report.
- The Research Scholars shall have to present three seminars. First seminar within a period of six months from admission date and the second seminar before the submission of his/her thesis and third seminar in the form of a presentation held at the time of viva-voce. Research Scholars shall have to inform on the prescribed form about the presentation of their seminar at least 15 days before the presentation.
- JRF/SRFs shall have to submit their quarterly report through their respective guides/ supervisors duly countersigned. The concerned Heads of Departments will examine these reports before recommending for release of fellowships.
- The registration of a Research Scholar shall be treated as cancelled if the Research Scholar fails to deposit fees for one year and fails to submit his/her six-monthly progress reports.
- Registration will also be cancelled, if during the course of study, the Research Scholar is found to be involved in activities unbecoming of an NMI student (like unruly or disorderly conduct, violence, conviction for an offence involving violence or moral turpitude, etc.).



- The Ph.D. Degree shall be awarded to a candidate on the basis of the recommendations made by the three external examiners, presentation of the Research Scholar and viva-voce.
- The Thesis shall demonstrate that the student has technical mastery of the chosen field of study/ investigation and has done scholarly work. The result of research embodied in the thesis, to be written in English or Hindi, shall be a contribution to existing knowledge either by discovery of new facts, by discovery of some new relation between facts already known, or by a critical survey of facts leading to some new interpretation.
- In case of failure to submit the thesis within the prescribed time limit as mentioned above, the student has to apply for fresh registration on payment of prescribed fee (as notified by the Institute from time to time) and during next two years, the student will have to complete the course failing which no further extension or re-admission shall be permissible. The continuity of the previous work shall be maintained in case of re-admission. The re-admission cases shall be placed before the RAC before which the student will explain in writing his/her research work done till date and after the approval of the RAC and subsequently by the Vice-Chancellor, student will be allowed to deposit the fee, etc.
- After awarding the degree, if it is found by the Institute that the thesis or a part of it has been plagiarised from the published or unpublished work of other scholar/s, the Ph.D. degree awarded to the student of the Institute will be withdrawn immediately and legal proceedings as deemed fit by the Institute shall be initiated against the student.

(i) SUBMISSION OF THESIS

- Before submitting the Thesis, Research Scholar shall have to make sure that he/she has already presented his/her seminars, and up to date six-monthly reports. The Research Scholar should have obtained the no dues certificate and submitted his/her migration certificate.
- Research Scholars have to submit 4 copies of the Thesis as well as summary of the work done to the Assistant Registrar (Academic). After verifying all the requirements, the copies of the thesis will be submitted to the competent authority as per rule.
- Evaluation: Out of the proposed names of experts in the concerned field by the Head of Department, Vice Chancellor will nominate three external examiners to evaluate the thesis.



- Vice-Chancellor may also change, add or delete the names of experts to the panel or ask for a fresh list of experts or nominate person/s to examine the thesis on his own.
- The external examiners will be requested to give their comments on the following heads relating to the research work:
 - o Subject Matter
 - o Expression of ideas
 - o Survey and utilization of bibliography
 - o Consistency in writing style
 - o Originality of thought
 - o Analysis and interpretation of data
 - o Quality of efforts put in by the scholar
 - o Publication of thesis
 - o Clarifications required, if any

Finally, the experts will be required to give their unambiguous opinion about the thesis by mentioning clearly 'Thesis approved/Not approved (mentioning the reasons thereof)'

(ii) VIVA-VOCE

- Out of the three examiners' reports, if two are affirmative, viva-voce shall be conducted. The Assistant Registrar (Academic) shall make all arrangements for conducting viva-voce, in consultation with the Guide Professor, approved External Examiner, HoD concerned and the Research Scholar.
- There shall be one-hour presentation on the research topic by the Research Scholar, which shall be open to all. Immediately after the presentation, viva-voce under the chairmanship of the Dean (AA) will be held wherein external examiner may ask or suggest his ideas, etc. to the student and Chairman of viva committee will disclose the final result/approval of the thesis to the student.
- Provisional certificate will be issued to the scholar.
- In case two examiners' reports are negative, then the Research Scholar will be intimated and advised to re-submit his/ her thesis in consultation with the Guide Professor. The restructured/modified copies of thesis submitted by the Research Scholar will be again sent to the fresh external examiners for evaluation and further action will be taken accordingly.



10. FELLOWSHIPS AND SCHOLARSHIPS

(i) **MERIT SCHOLARSHIPS**

- The Institute offers 8 merit scholarships each for the first and the second year M.A. students. Out of these, one scholarship is reserved for the student from Scheduled Caste (SC) and Scheduled Tribe (ST) categories.
- The criteria of selection shall be based on the cumulative percentage of marks obtained by the students at the end of each preceding semester. The duration of scholarship shall be limited to a maximum of three semesters.
- Students who fail to appear in the examination on any grounds including medical conditions or fail in any course in that particular semester will not be considered for the scholarship. Students who clear the course(s) through supplementary examination(s) are not eligible for the award of merit scholarships.
- The recipient of the scholarship shall have to maintain 66.4% attendance during the scholarship tenure.

(ii) **INTERSHIPS**

- Internship is restricted to the students of MA who have cleared all the four semesters within two years from the date of enrolment. He/she shall not be in receipt of any other scholarship/fellowship/financial benefit. Students who have completed the course and passed the MA programme shall not be eligible for internship.
- The objective of internship shall be to give the student practical experience in museum work or help him/her to prepare for assignments/seminars/dissertation for his/her MA degree.
- The maximum period of internship shall be six months for a particular student. The remuneration for the internship per student per month shall be Rs. 6000.
- In case the student is required to work for a project/assignment with/at the National Museum or another agency/Institution the total amount of internship shall be paid by the NMI provided it has budget provision in the approved Annual Action Plan of the Institute.
- In case, if additional activity is taken as compared to Annual Action Plan of NMIHACM at National Museum or elsewhere, it may be considered within the budget allocation of the Institute. The Vice-Chancellor has been authorised to take decision in this regard.



- In case of external Projects/Consultancies with full funding from other agencies, internship amount may be fixed by the Co-ordinator.
- In the beginning of the academic year, a merit list of student may be prepared by the Head of Departments based on the performance of the 4 semesters, and students may be assigned internships from this merit list.
- Apart from following the guidelines prescribed by the Institute, the Intern should submit his/her monthly progress report through his/her controlling officer in that organization where he/she is undergoing internship and the concerned Head of Department in NMI.

(iii) FUNDING FOR ICOM-CC INTERNATIONAL CONFERENCES

The Institute awards financial assistance for attending ICOM-CC Triennial Conferences to students and professionals in the field of art and heritage conservation.



11. GUIDELINES FOR STUDY TOURS

- The study tours shall be limited to be places, which are connected either by rail or road only. The duration of study tours will be decided by concerned Head of the Department and VC is authorised to approve such proposals.
- 50% matching grant by the Institute towards the transportation (rail and road) costs of the study tour shall continue. There may not be any ceiling on expenditure for individual tours. However, the overall expenditure on study tours in a year shall not exceed the amount earmarked for the purpose in the Annual Action Plan of that year.
- The Institute shall bear the accommodation charges subject to an upper limit that is equivalent to the entitlement of a Government of India official in the grade pay of Rs. 4200/- for the Hotel as per T.A. Rules of Govt. of India. The amount in excess of the above shall be borne by the students themselves.
- The proposals for study tours shall be formulated for individual departments and submitted by the respective Head of Department well in advance, say at least three weeks before the scheduled departure. In case a combined tour (covering students of more than one department) is considered necessary and useful, it can be proposed jointly by the concerned Heads of Department.
- The study tour proposal shall inter alia contain - (a) the Itinerary and the sites/monuments/institutions to be visited; (b) any the tie-ups required with the field institutions of ASI, central/state museums etc. To facilitate the visits to sites/monuments/museums/institutions and action already taken/to be taken by the administration in this regard; (c) relevance of the proposed tour with reference to the curriculum and the outcomes expected at end of the tour; (d) Names of the faculty members who would accompany the students; (e) budget estimates that are consistent with the existing Finance Committee/Board of Management guidelines.



12. FACILITIES AND RESOURCES

Apart from the resources of the National Museum such as artefacts in the galleries and reserve collection, library, laboratory etc., which are available to the students, the Institute has its own teaching and research facilities. The Institute's library contains approximately 6000 books on Art History, Museology and Conservation. The library also contains about 67,000 slides covering a wide range of subjects from painting, sculpture, architecture to illuminated manuscripts prints and decorative arts from India South East Asia, Asia Pacific, Central Asia, Egypt and Mesopotamia and Europe. The library is fully automated with New Generation Library Management Software. For the benefit of its users the library has facilities like computer cluster connected to a Local Area Network that gives access to JSTORE online journal repository, the library software and also internet facilities through National Knowledge Network – a state-of-the-art multi-gigabit pan-India network for providing a unified high speed network backbone for all knowledge related institutions in the country. It also provides facilities like photocopying, scanning and printing in black and white and colour at nominal charges. A conservation science laboratory is being developed at the Institute to foster scientific research in art and cultural heritage conservation.

Note : *All the guidelines issued by UGC & Government of India applicable to Deemed to be Universities shall be mandatory for the students, faculty & staff of NMI*